

# Director of the Centre for Trade Union Organising (COZZ)

UNI Global Union is seeking a Director of the Centre for Trade Union Organising (COZZ), which is based in Warsaw Poland to promote organising in Central Europe and assist affiliates in running successful organising campaigns. The main responsibility of the Director will be to direct the activities of COZZ, to promote organising and develop activities with Unions in Central Europe and to lead organising campaigns.

## Responsibility and tasks

- Direct the activities of COZZ
- Manage the budget and finances
- Manage Lead Organisers, Organisers and Organisers in Training.
- Plan and implement organising campaigns in multinational companies
- Coordinate other activities of COZZ in Central Europe as needed.
- Develop campaign and organising materials and strategies
- Assist Unions to build union membership and networks
- Coordinate and conduct training for union organisers, activists and officials.
- Build links between members and unions in targeted companies and other affiliates
- Maintain a close working relationship with UNI Europa, UNI Global and other GUFs and Unions.
- Source funding for organising activities in Central Europe.
- Be the secretariat to the Board of COZZ.

## Personal Specification, Skills and Experience

- Proven commitment to the trade union movement.
- Proven organising skills with a minimum of five years organising experience
- Experience of organising in Central Europe including the use of leverage as part of a comprehensive campaign.
- Experience of leading an organising team.
- Good communications skills including the use of social media
- Adult education and training experience
- Planning skills and ability to work to a plan
- Ability to motivate others, mentoring and coaching skills
- Knowledge of labour legislation, workers rights, current labour environment in Central Europe.
- Ability to speak and write in Polish and English is essential knowledge of Czech, Slovak and Hungarian is desirable.
- A valid driving licence.

## Other Information

The position is initially on a two year contract, in an exciting new project and salary will be based on experience and skills, plus expenses as agreed. All interested candidates should email their CV in English, to Andy Snoddy, UNI Global Union Director of Organising: [andy.snoddy@uniglobalunion.org](mailto:andy.snoddy@uniglobalunion.org) by no later than 9am on the 8/04/16. Selected candidates who fulfil the criteria will be invited to an interview on 19/04/16.